

INNOVATIVE ARTS ACADEMY

Board Meeting Minutes for Wednesday, October 20, 2021 at 6PM

Component	Agenda Items														
Opening Exercises	<ul style="list-style-type: none"> ● Call to Order: 6:04 PM ● Notice of Meeting <ul style="list-style-type: none"> ○ Proper notice was published in <i>The Morning Call</i> on Friday, July 9, 2021. ● Flag Salute ● Roll Call <table border="1" data-bbox="420 598 1297 835" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Administrative Member</th> <th style="text-align: center;">Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td style="text-align: center;">Absent</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Danny Youssef, Secretary</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td style="text-align: center;">By phone</td> </tr> </tbody> </table>	Administrative Member	Attendance	David Rank, President	Present	Robert Sirmans, Treasurer	Absent	Brian Taylor, General Counsel	Present	Danny Youssef, Secretary	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone
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Old Business	<p>Approval of board meeting minutes from September 15, 2021:</p> <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ Unanimously approved. <p>Approval of August / September 2021 financials:</p> <ul style="list-style-type: none"> ○ Motion to approve: Dave Rank ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ Unanimously approved. 														
Executive Session	Enter Executive Session to discuss pending legal matters and personnel matters at: 6:30 PM														
Return to Regular Session	Return to Regular Session at: 6:56 PM														
Enrollment Update	<p>2021-2022 Enrollment Summary:</p> <ul style="list-style-type: none"> ● End-of-year enrollment (534 - 43 seniors/graduates): 491 ● Current number of definite non-returnees: 119 ● Current number of potential re-enrollments: 372 ● Current number of new enrollments: 153 ● Current number of new enrollments in 6th grade: 56 ● Current total enrollment for '21-'22: 525 <p>* Six new students starting in the next two weeks for a total of 531</p>														
Chief Executive Officer Report	<ul style="list-style-type: none"> ● Marketing, Recruiting, and Branding <ul style="list-style-type: none"> ○ Here is what has changed since the last Board Meeting: <ul style="list-style-type: none"> ■ Trunk or Treat event: 10/28/2021 <ul style="list-style-type: none"> ● 5:30 - 7:00 PM ● Curriculum and Academics <ul style="list-style-type: none"> ○ Here's what's changed since the last board meeting: 														

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- Coordinating the completion of curriculum not addressed during summer curriculum writing sessions
- Completing initial registrations for 21-22 state assessments: PSSA & Keystone
- Developing PVAAS interpretation materials for teachers
- Developing and revising MTSS referral documents
 - Developing a flow-chart for referral - implementation - monitoring
- Added additional personnel to streamline ESL screening process
- Continue to work with new staff in acclimating to new learning platforms and systems for instruction (Schoology, EdGenuity, HMH-Literature, and McGraw Hill - Math, Spanish)
- **Logistics / Operations / Technology**
 - Here's what's changed since the last board meeting:
 - The main water line was replaced and installed by Elek Plumbing.
 - Windows that had problems with leaking have been repaired and caulked by Adams Glass.
 - All no-touch water fountains have been installed.
 - Here's what's improved since last board meeting:
 - New Website is coming close to launch by the end of October
 - <https://pa50010795.schoolwires.net/Page/1>
 - Chromebook Cases have arrived and are prepping for 1:1 handout at the beginning of November.
 - Here is where the Board can help:
 - Penn Literacy Network provided their quote for curriculum enhancement services, utilizing on-site training, coaching, workshops, etc.
 - Newline provided a quote for purchase of their interactive smartboards for use in classrooms.
 - Smart Boards would replace tv / Apple Tv technology in each classroom.
 - Frontline provided a quote for purchase of their school administration software which would replace Bamboo.
- **Human Resources**
 - Here's what's changed since the last board meeting:
 - New staff members hired to fill current vacancies:
 - Zareffa Ayed-Akers, Spanish
 - Melissa Gallant, Special Education
 - Michele Hunsicker, School Counselor
 - Thomas Waters, Building Sub
 - Jeanette Molina, Main Office
 - There are still vacancies to fill in the following areas:
 - MS ELA
 - HS Science
 - Spanish
 - ELL
 - Health & PE

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<p>New Business</p>	<ul style="list-style-type: none"> ● Approval to amend “new business” agenda to consider the creation of a new administrative position: <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval to create the position of Chief Academic Officer and direct administration to immediately review qualified individuals and extend an offer of employment subject to Board approval: <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval to expand Board membership to four regular voting members: <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval to appoint Dan Schmidt to the Board of Trustees effective immediately: <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval of Penn Literacy Network letter of agreement: <ul style="list-style-type: none"> ○ Motion to approve: Dave Rank ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval of Newline quote for implementation of smart board technology in our classrooms: <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval of Frontline quote for implementation of school administrative software: <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ Unanimously approved. ● Approval of the following new employee contracts for the 2021-2022 Academic Year: 3436302, 8175109, 2478527, 2145792 and 134689. <ul style="list-style-type: none"> ○ Motion to approve: Dave Rank ○ Motion Seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ Unanimously approved.
<p>Public Comment</p>	<p>Members from the public are invited to comment on items <u>that are listed on this agenda</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today’s meeting.</p>
<p>Next Meeting</p>	<ul style="list-style-type: none"> ● Wednesday, November 17, 2021, at 6:00 pm.
	<ul style="list-style-type: none"> ● Approval to adjourn board meeting:

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Adjourn	<ul style="list-style-type: none">○ Motion to adjourn: Dave Rank○ Motion seconded by: Danny Youssef<ul style="list-style-type: none">■ Unanimously approved.
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